LESSON 1

Course Overview

PMI® Authorized Certified Associate in Project Management (CAPM)® Exam Prep Course

Version 2.0 | June 2024 Release



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Welcome

Thank you for joining the

PMI® Authorized CAPM® Exam Prep course!

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Meet Your Instructor

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Introduce Yourself

- Name
- Where do you live?
- Why are you interested in earning the CAPM®?





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In This Session:

1A Projects

1B The CAPM® credential

1C The Project Management Institute—PMI®

1D About This Course

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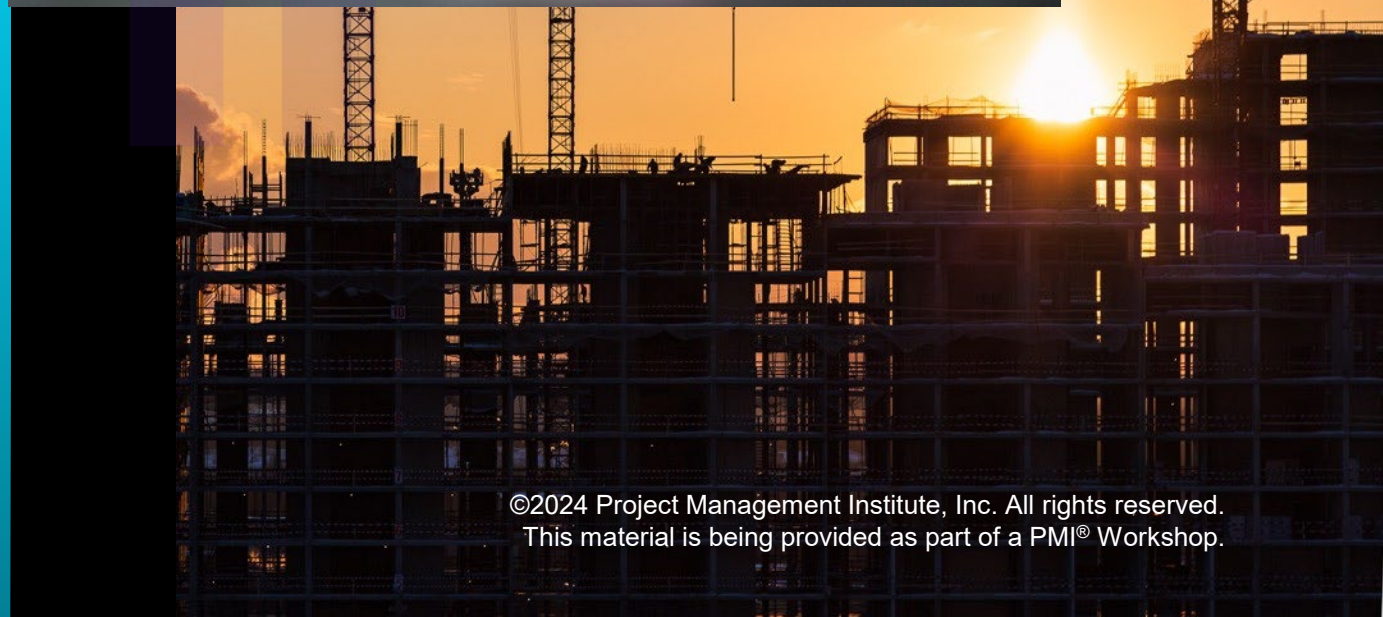
1A Projects

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Projects in the “Real” World

A project is a temporary endeavor—it has a beginning and an end—undertaken to create a unique product, service, or result.

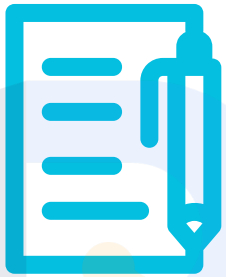




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Which Is a Project?





Completing a homework assignment



Downloading a playlist



Going on a vacation

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1B The Certified Associate in Project Management (CAPM)® Certification

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About the CAPM® Certification



The **Certified Associate of Project Management** (CAPM®) certification is an essential step in building a career as a project manager or practitioner.

Once you earn the CAPM certification—and you have the qualifying work experience—you are eligible to pursue our flagship certification, the **Project Management Professional** (PMP®).

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Why Earn the CAPM®?

90 Million

Project professionals currently employed in industries across the world

25 Million

New project professionals needed to meet global talent demands by 2030

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Are You Ready to Get Started?

Check Your Eligibility



Do you have a **secondary degree**—such as a high school diploma, GED, or its global equivalent?



Will you complete at least **23 hours** of project management education?

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What's on the Exam?



Fundamentals of Project Management and Core Concepts	36%
Predictive, Plan-Based Methodologies	17%
Agile Frameworks/Methodologies	20%
Business Analysis Framework	27%

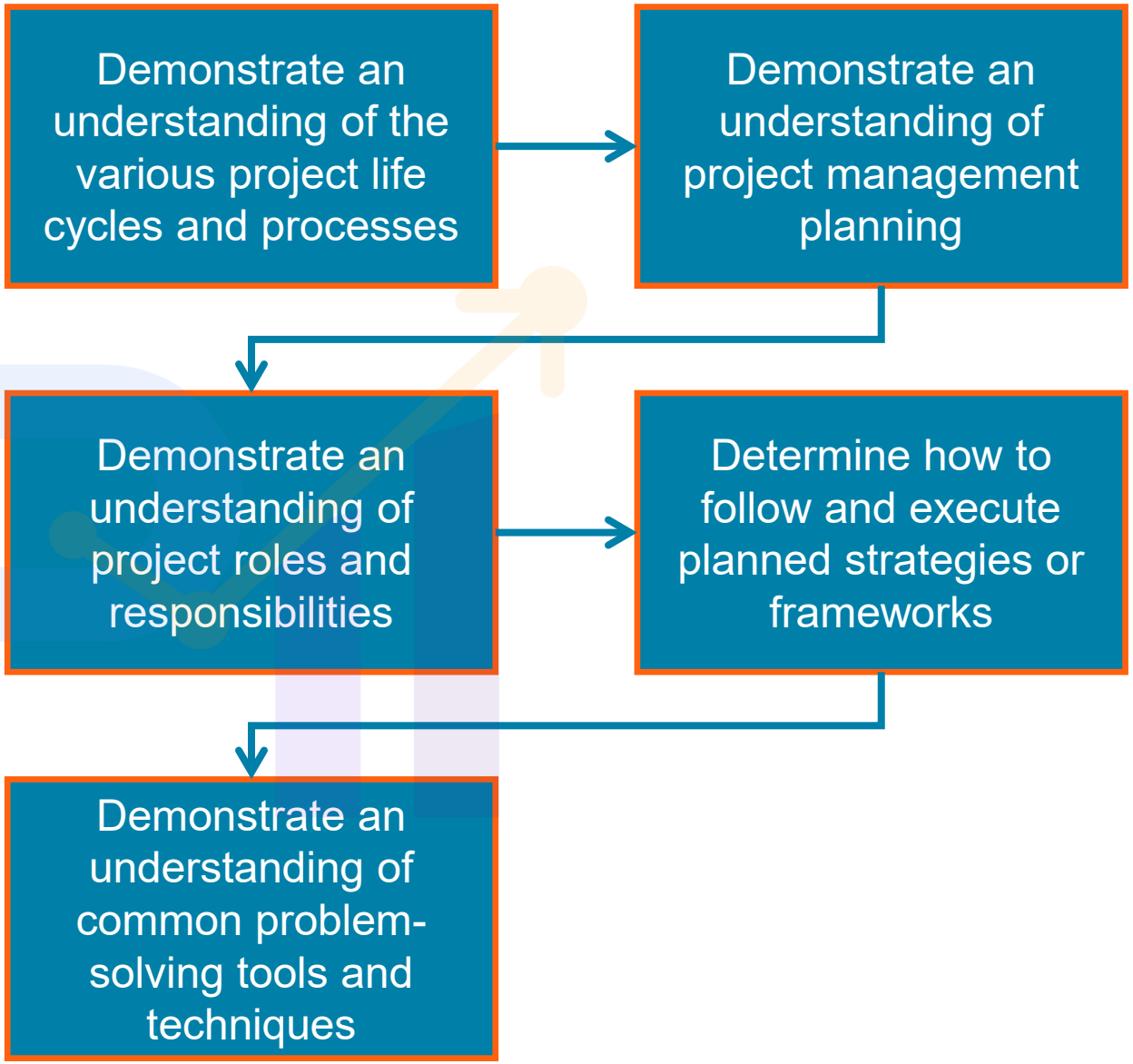
150 questions over 3 hours

**10-minute break after 75 minutes and the opportunity to check all your answers.*

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Project Management Fundamentals and Core Concepts

Domain 1



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Predictive Plan-Based Methodologies

Domain 2



Explain when it's appropriate to use a predictive, plan-based approach

Demonstrate an understanding of a project schedule

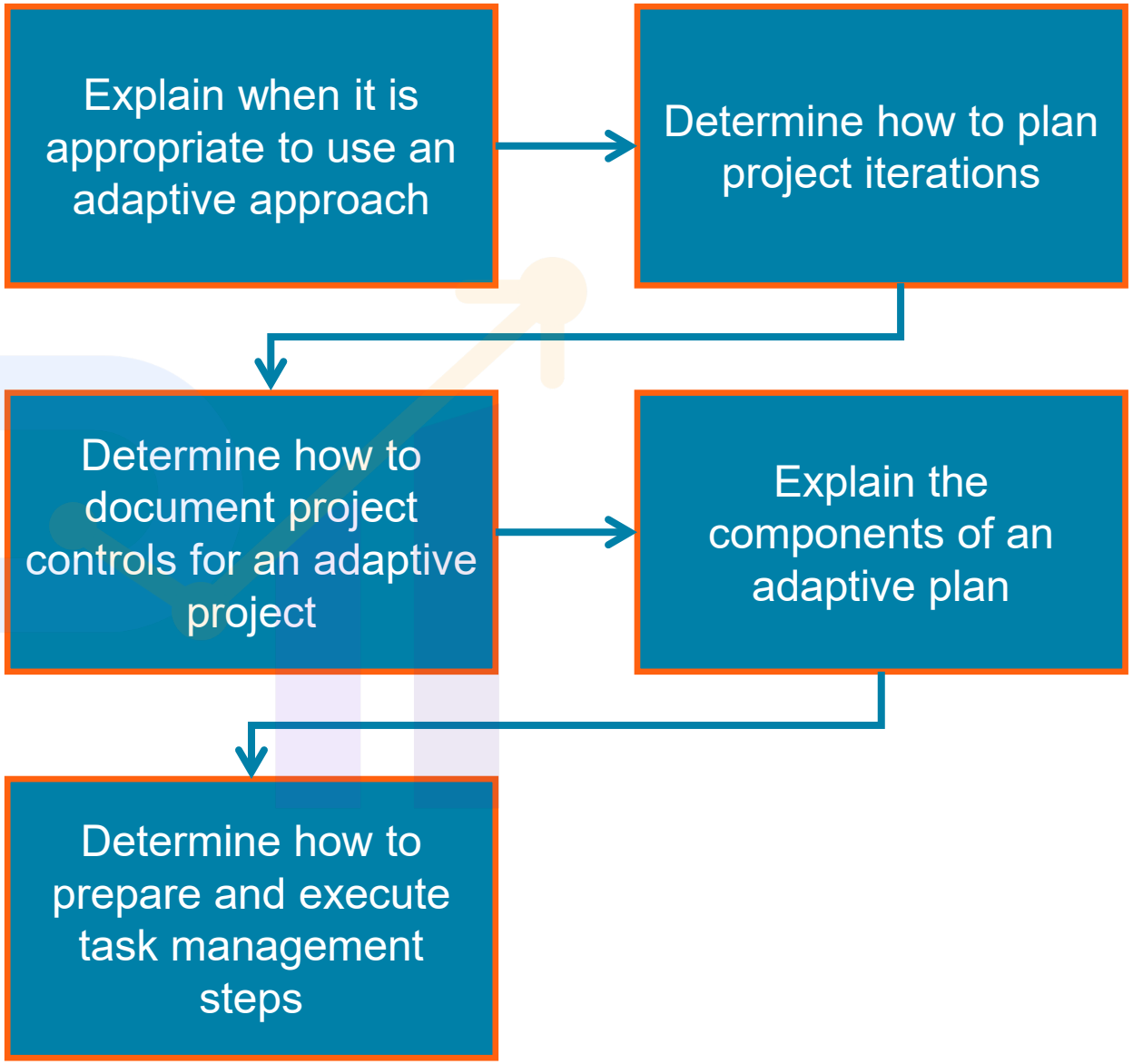
Determine how to document project controls of predictive, plan-based projects

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Adaptive Frameworks/ Methodologies

Domain 3

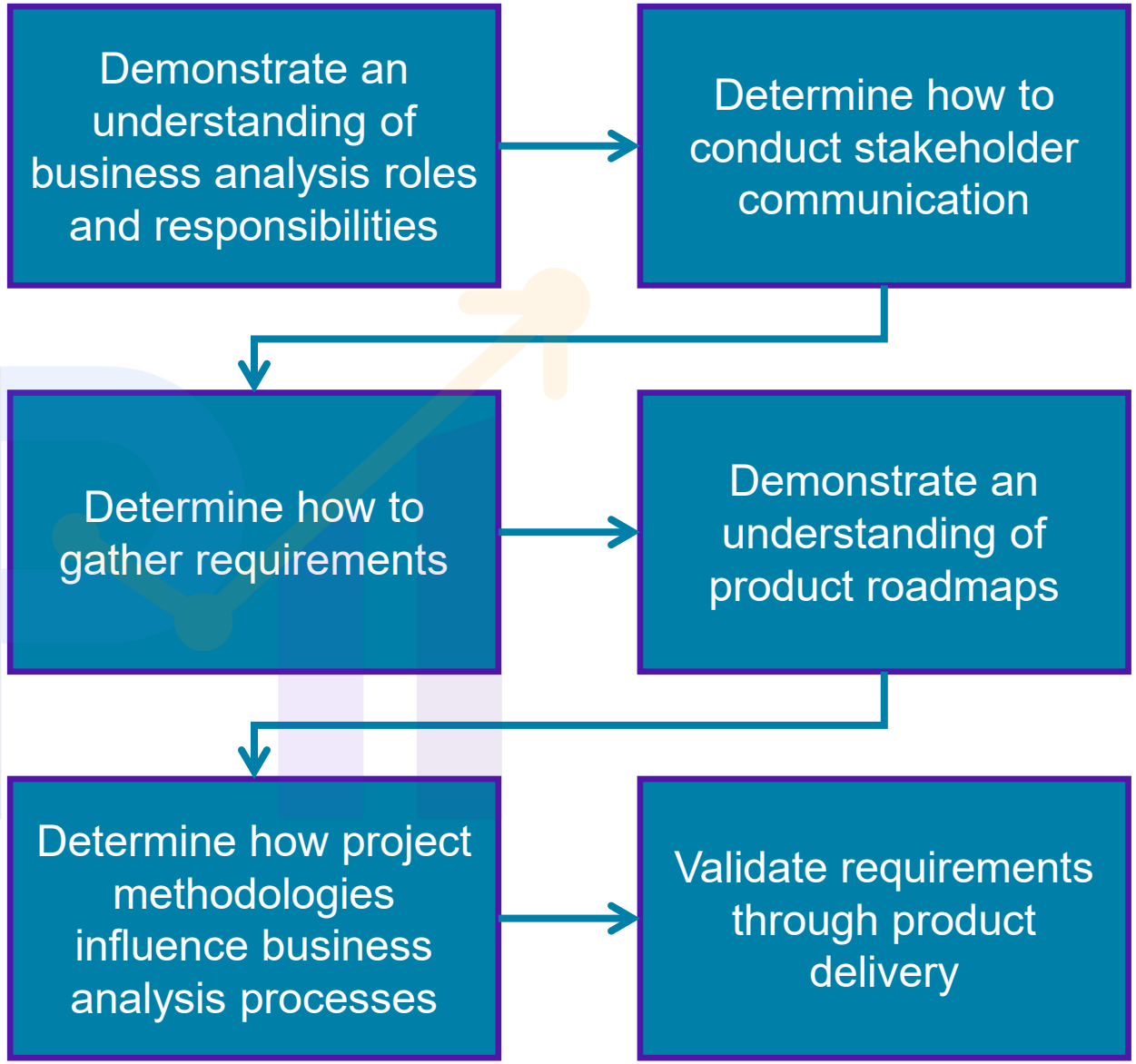




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Business Analysis Frameworks

Domain 4



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1C About the Project Management Institute (PMI)

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Global Leader in Project Management

PMI is the Project Management Institute—the leading professional association for **project management**, and the authority for a growing global community of millions of **project professionals and individuals** who use project management skills.



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Why PMI Is a Superb Choice

1.6 Million

PMI Certification holders worldwide including CAPM®, PMP®, PMI-ACP®, and more

Network of Resources

- **Industry standards and tools**—The *PMBOK*® Guide, ProjectManagement.com, PMI Infinity™ (AI tool), PMI knowledge bases and libraries …
- **Connecting and mentoring opportunities**—PMI chapters, events, LinkedIn community, YouTube channel, Webinars, and much more!

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1D About This Course

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Lessons in This Course

Lesson 1:
Course Overview

Lesson 2
Project Management Fundamentals

Lesson 3
Organizing for Project Performance

Lesson 4
Development Approach & Life Cycle

Lesson 5
Business Analysis Frameworks

Lesson 6
Starting a Project

Lesson 7
Predictive Methodologies

Lesson 8
Adaptive Approaches

Lesson 9
Project Work and Delivery

Lesson 10
Conclusion

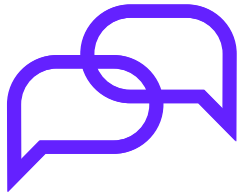
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Course Agenda

Day 1 Fundamentals and Business Analysis	Day 2 Predictive and Adaptive Planning	Day 3 Project Execution and Delivery
• Lessons 1 and 2 *Short break* • Lesson 3 *Long break* • Lessons 4 and 5 *Long break* • Lesson 6 *End*	• Review Day 1 and Lesson 7 *Short break* • Lesson 7 *Long break* • Lesson 8 *Short break* • Lesson 8 *End*	• Lesson 9 *Short break* • Lesson 9 *Long break* • Lesson 9 *Short break* • Review *End*

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About This Course



Discussion



Important



Use **critical thinking**

Interactive



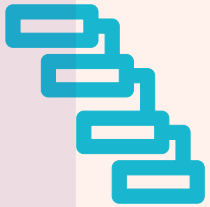
Note





Tool or technique you should know

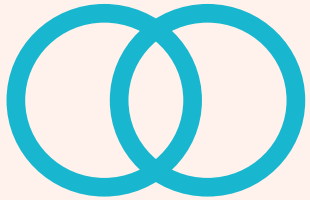
Life cycle icons: These help highlight and differentiate concepts typical or unique to a certain life cycle or development approach.



Predictive



Adaptive



Hybrid



- This is a definition you should know.
- Use the **Glossary of Terms** (PDF file) to learn and remember these terms!

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Critical Thinking

Critical thinking includes disciplined, rational, logical, evidence-based thinking and requires an open mind and the ability to analyze objectively.

- Remember concepts
- Understand and apply concepts
- Evaluate and analyze simple project and work scenarios



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Before We Get Started



We take frequent breaks

Ask lots of questions

Please raise your hand

We start on time

Take lots of notes

Keep an open mind

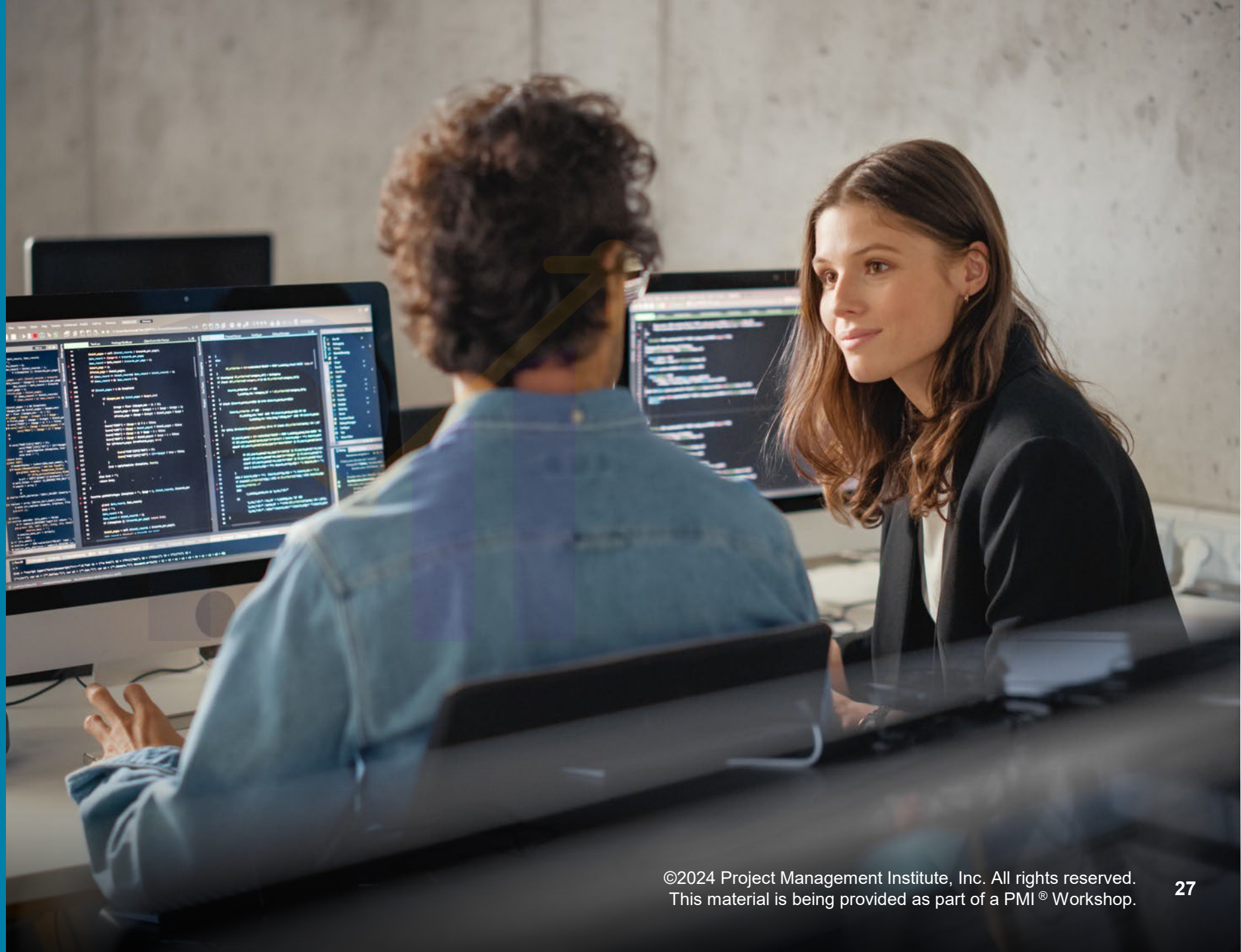
Keep your camera on

Help each other out

Eliminate distractions

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Let’s Get Started!



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